



CITY OF PLEASANT HILL

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100 Gregory Lane
Pleasant Hill, CA 94523

HOME OCCUPATION ANALYSIS

Application Submittal

The City is concerned about the conduct of home occupations within the residential neighborhoods. Because of the concern to preserve the residential character of our neighborhoods, all businesses conducted from a home are required to obtain a home occupation permit.

Below are listed the required conditions which must be met in order to approve a Home Occupation Permit. You can assist us in our determination of whether or not your proposal meets the conditions by simply indicating below how your proposal will comply with the Home Occupation Permit requirements on the lines provided to you beneath each condition. Please respond as fully as possible; insufficient information will likely result in processing delays of your application. If you need additional space to respond, please feel free to attach supplemental information.

1. Is the home occupation conducted entirely within the dwelling unit unless otherwise allowed under paragraph number (14), below?

Analysis: _____

2. Is there regular sale or delivery of products to customers at the premises?

Analysis: _____

3. Is there more than one vehicle used primarily in connection with the home occupation?

Analysis: _____

4. Is there storage on the premises within public view of materials, products, equipment, fuel or other substances not commonly associated in kind or amount with residential use?

Analysis: _____

5. Is there a sign associated with the home occupation or its products or services?

Analysis: _____

6. Is the street address of the home occupation listed in the telephone book, newspaper, or other published advertising media or flyers?

Analysis: _____

7. Does the home occupation generate traffic in excess of that which is normally associated with residential use (customer trips, delivery of product, etc.) and require additional parking spaces?

Analysis: _____

8. Does the home occupation require reconstruction or alteration of the exterior of the dwelling unit?

Analysis: _____

9. Does the home occupation cause smoke, dust, light, odor or other emissions which would otherwise interfere with the residential use of the zone?

Analysis: _____

10. Does the home occupation involve the raising or slaughtering of animals?

Analysis: _____

11. Does the home occupation generate quantities or types of refuse or trash which would be abnormal for residential pick-up and collection services?

Analysis: _____

12. Does the home occupation involve more than one non-resident?

Analysis: _____

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13. Does the home occupation involve any illegal conduct including, but not limited to, operation of a business without a business license, or result in any other encroachment upon the values served by residential use restrictions including but not limited to, the deterioration of the physical appearance of the property, or have any other substantial detrimental impact upon adjacent residents?

Analysis: _____

14. An otherwise allowed home occupation may be conducted outside the dwelling only if the zoning administrator makes a written finding that the home occupation will not have an adverse effect on the neighborhood. In doing so, the zoning administrator may impose reasonable conditions necessary to insure that the home occupation will comply with the provisions of this subsection.

Analysis: _____

Summary: _____

Analysis completed by: _____

Date: _____